

Installing the ISCR FTP Program

(RMCDS Configuration)

This document was last modified July 1, 2012

These instructions tell you how to download and install the Indiana State Cancer Registry (ISCR) FTP Program from the Indiana State Health Department website. These instructions are only for facilities that use Rocky Mountain Cancer Data Systems (RMCDS) software. If you don't use RMCDS, do not try to install this software. Instead contact ISCR. Contact information appears at the end of these instructions.

You will need a password in order to install this software. To obtain the password, contact ISCR. Contact information appears at the end of these instructions.

Administrative privileges are not required to install this software. If you are able to run the RMCDS software updates, you will be able to install this software, since it integrates into RMCDS.

Brief Instructions

Installing is fairly straightforward. Just follow these simple instructions. You can refer to the detailed instructions if you need more information for any step.

1. If you're not already there, go to <http://www.in.gov/isdh/25235.htm> in your browser.
2. Click the **Download** link for the RMCDS configuration.
3. Click the **Run** button in any dialogs that are displayed.
4. Click the **Setup** button.
5. When prompted, enter the password.
6. Enter the pathname of the RMCDS **Programs** directory.
7. Click the **Install** button.

IMPORTANT: If your facility participates in the Indiana University Health Outreach Program, you must perform some additional steps to change the program settings so you'll be able to submit cases to IU Health as well as ISCR. A link to these additional instructions can be found on the same web page as the software download.

Detailed Instructions

Each step in the brief instructions has a corresponding step in this section giving more details about how to perform that step.

1. If you opened this document by clicking the [Installation Instructions](#) link, then you're already at the web page (but in a different window or a different tab of the same window)

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and you're done with this step. If you opened a saved copy of this document, click on this link: <http://www.in.gov/isdh/25235.htm> to go to the web page. Otherwise open your browser, type the link in the address bar, and press Enter.

2. On the web page you opened in Step 1, click the **Download** link for the RMCDS configuration. This link is in the table in the row labeled **RMCDS** and the column labeled **Download**.
3. If you see the *Security Warning* dialog shown in Figure 1, click the **Run** button. Depending on your browser, the dialog may look very different. The important thing is to choose to run the file rather than save it.

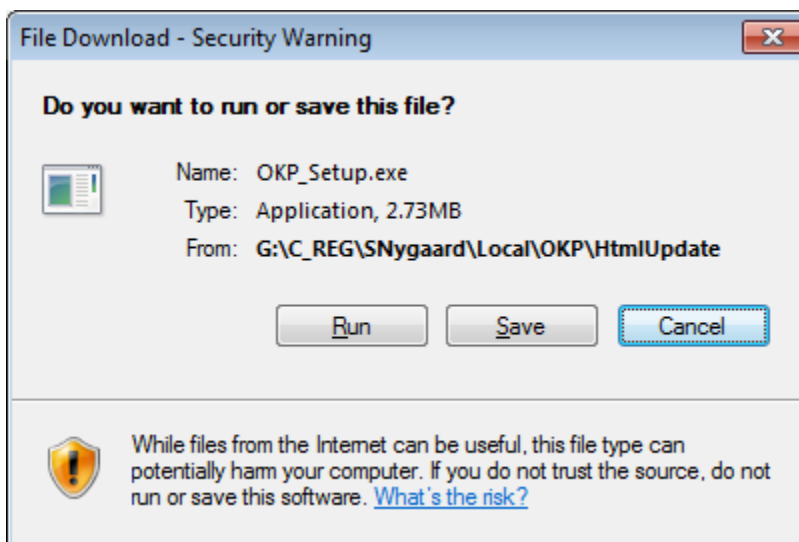


Figure 1: First Security Warning Dialog

If you see the *Security Warning* dialog shown in Figure 2, click the **Run** button.

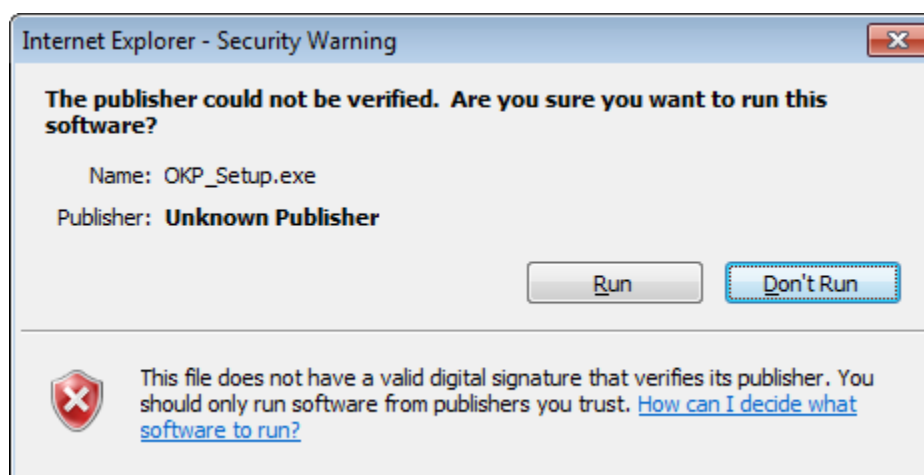


Figure 2: Second Security Warning Dialog

4. In the *WinZip Self-Extractor* window shown in Figure 3, click the **Setup** button.

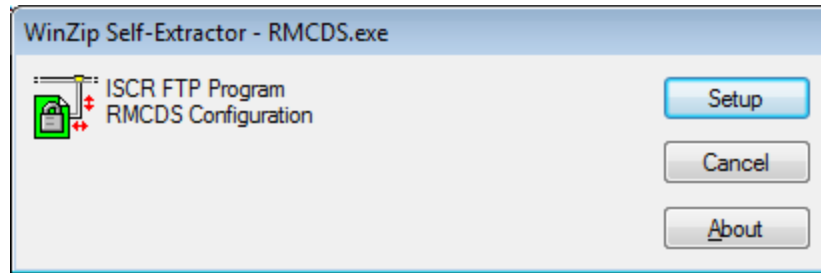


Figure 3: FTP WinZip Self-Extractor Window

5. In the *WinZip Self-Extractor Password* window shown in Figure 4, type the password you obtained from ISCR and click the **OK** button.

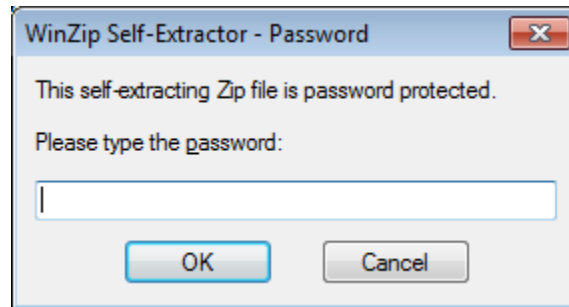


Figure 4: Password Prompt

6. In the *Install FTP Program* window shown in Figure 5, enter the path of the RMCDS **Programs** directory in the textbox labeled **Path**.



Figure 5: Install FTP Program Window

The path of the RMCDS **Programs** directory can be found directly under the picture of the Rocky Mountains (shown in Figure 6) that appears in the upper left part of the main window when you run RMCDS.



Figure 6: RMCDS Program Path

As an alternative to typing the program path, click the **Browse** button to find it using the standard *Browse for Folder* dialog show in Figure 7.

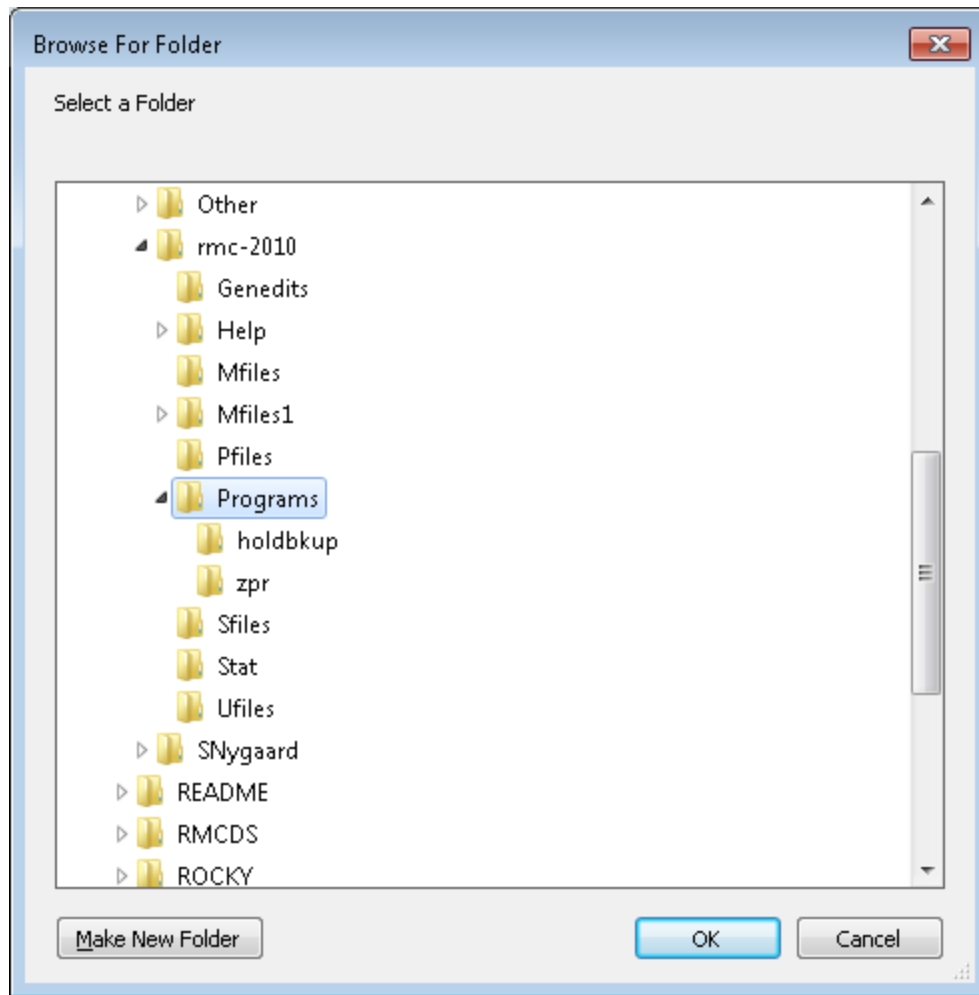


Figure 7: Browse for Folder Dialog

7. Click the **Install** button.

If any error message is displayed, the most likely cause is entering the RMCDS program path incorrectly. In that case, the *Install FTP Program* window shown in Figure 5 is displayed again. Simply enter the program path again, making sure to enter it correctly. If any other errors occur, contact ISCR for assistance. Contact information appears at the end of these instructions.

When the installation is complete, the message shown in Figure 8 is displayed.

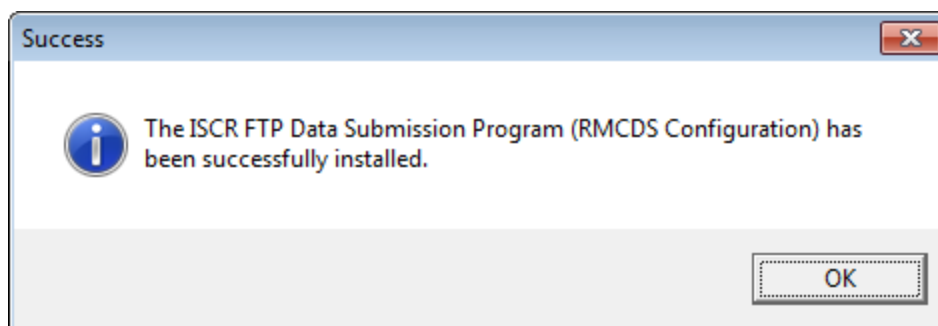


Figure 8: Setup Complete Message

Contact Information

If you have any problems or questions, please contact the following person at the Indiana State Cancer Registry for technical assistance.

Name

Steve Nygaard

Phone

317-233-7099

E-mail

snygaard@isdh.in.gov